

PHOTOSHOP TIPS

MOVE TOOL ~ USE THIS TOOL TO MOVE LAYERS AND TO MOVE ONE IMAGE ACROSS TO ANOTHER IMAGE TO CREATE A NEW LAYER

YOU SHOULD SELECT THE MOVE TOOL WHEN YOU WISH TO SHIFT A SELECTION

RECTANGLE SELECTION TOOL ~ USE THIS TOOL TO SELECT RECTANGULAR AREAS. IF YOU HOLD THE SHIFT KEY THE SELECTION WILL BE SQUARE

LASSO SELECTION TOOL ~ SELECT ODD SHAPED AREAS WITH THIS TOOL ~ THERE ARE TWO OTHER SELECTION TOOLS LINKED TO THIS TOOL

CROP TOOL ~ USE THIS TO REMOVE UNWANTED AREAS FROM AROUND THE OUTSIDE EDGE OF YOUR IMAGE

ADD TEXT LAYERS TO YOUR IMAGE

RED EYE REDUCTION

CREATE SHAPES

CLONE STAMP TOOL ~ USE THIS TOOL TO CLEAN UP SPOTS AND OTHER AREAS OF THE IMAGE THAT NEED REPAIRING

BAND AID TOOL ~ REPAIR SKIN BLEMISHES WITH THIS TOOL

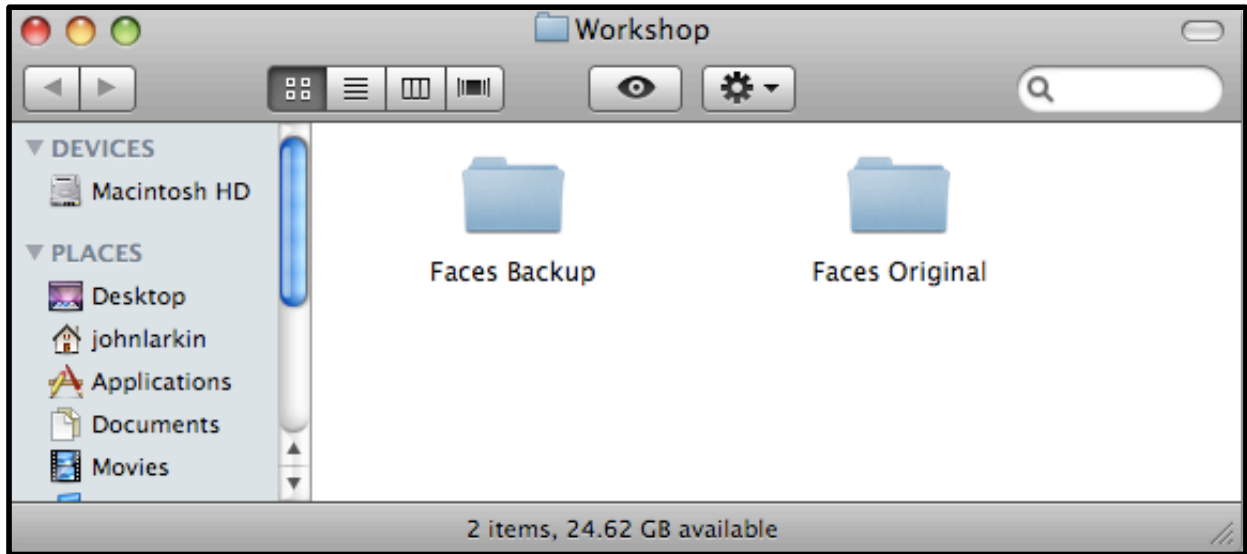
SPONGE, DODGE AND BURN TOOLS

BLUR, SHARPEN AND SMUDGE TOOLS

ALWAYS SAVE YOUR WORK!!!



HAVE YOU BACKED UP YOUR PHOTOGRAPHS OR IMAGES?



THE TOOLBOX AND THE TOOL OPTIONS BAR

A screenshot of Adobe Photoshop with several callout boxes explaining its interface. The callouts are:

- OPTIONS BAR**: Points to the top bar of the Photoshop window.
- ADJUST THE TOOL SETTINGS HERE WITH THE OPTION BAR**: Points to the brush tool options in the options bar.
- TOOLBOX**: Points to the vertical toolbar on the left side of the window.
- SELECT DIFFERENT TOOLS TO PERFORM DIFFERENT JOBS**: Points to the icons in the toolbox.
- IF THERE IS A SMALL ARROW 'CTRL CLICK' ON A TOOL TO SEE HIDDEN TOOLS**: Points to a small arrow icon on a tool in the toolbox.
- THE IMAGE ~ THIS ONE IS DISPLAYED AT 50% OF ITS NORMAL SIZE AS IT IS A LARGE IMAGE**: Points to the image being edited.

The Photoshop window shows a brush tool selected in the options bar with 'Size: 13 px' and 'Type: Proximity Match'. The image being edited is 'human_016.jpg @ 50% (RGB/8)'. The status bar at the bottom shows '50%' zoom and '851 pixels x 1280 pixels' dimensions.

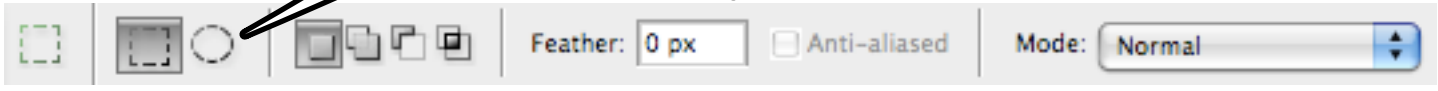
RECTANGLE SELECTION TOOL



BELOW WE SEE THE OPTIONS BAR FOR THIS TOOL.

YOU CAN SWITCH TO THE OVAL TOOL. YOU CAN ALSO SELECT BUTTONS THAT WILL ALLOW YOU TO ADD AND SUBTRACT AREAS FROM THE SELECTION

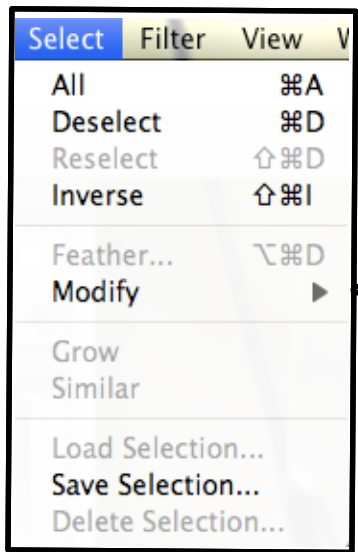
FEATHER SETTINGS
~ USE THIS SETTING TO SOFTEN THE EDGE OF THE SELECTION AREA



LASSO SELECTION TOOL



THE LASSO SELECTION TOOL HAS BEEN SELECTED



SELECT MENU... USE IT TO MODIFY YOUR SELECTION.. MAKE YOUR SELECTION BIGGER OR SMALLER... YOU CAN **INVERSE** THE SELECTION

THIS IS THE OPTIONS BAR FOR THE LASSO SELECTION TOOL

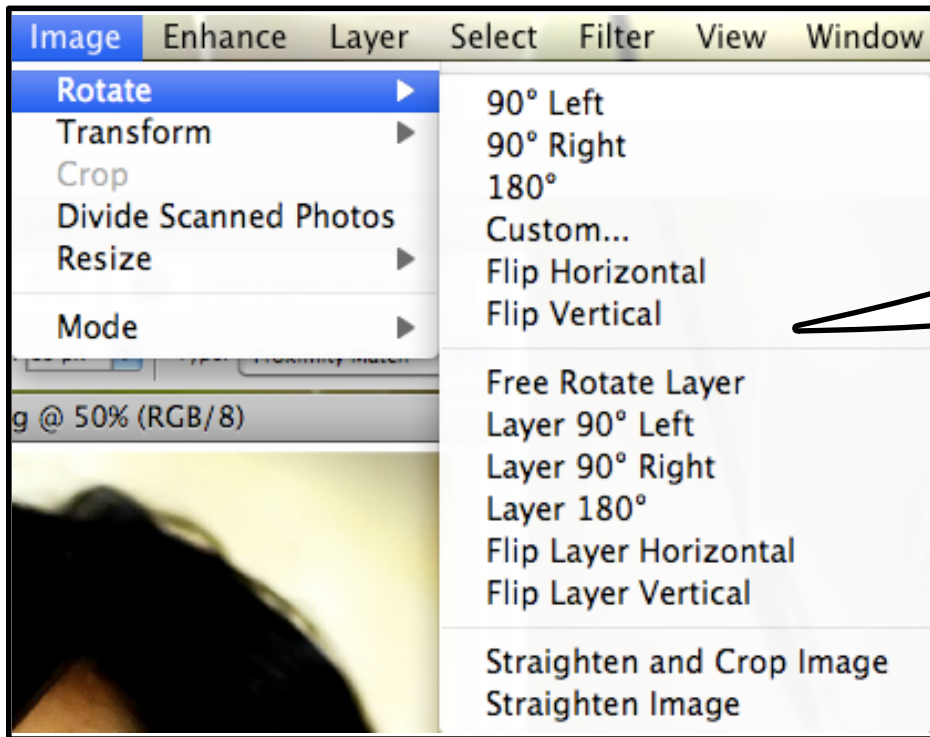
MAGNETIC LASSO TOOL ~ FOLLOWS CONTRASTING EDGES OF AN OBJECT

POLYGON LASSO TOOL ~ IT CAN BE A LITTLE TRICKY TO USE

FEATHER SETTINGS
~ USE THIS SETTING TO SOFTEN THE EDGE OF THE SELECTION AREA

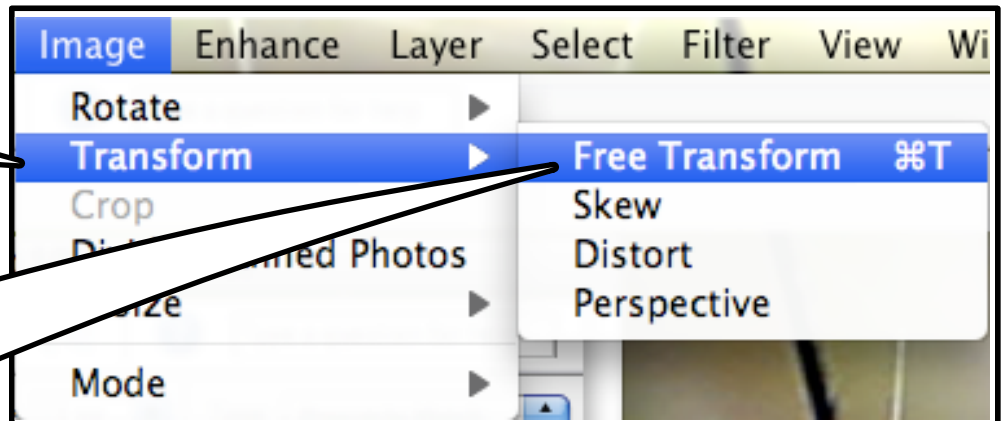


SOME OF THE IMPORTANT MENU ITEMS

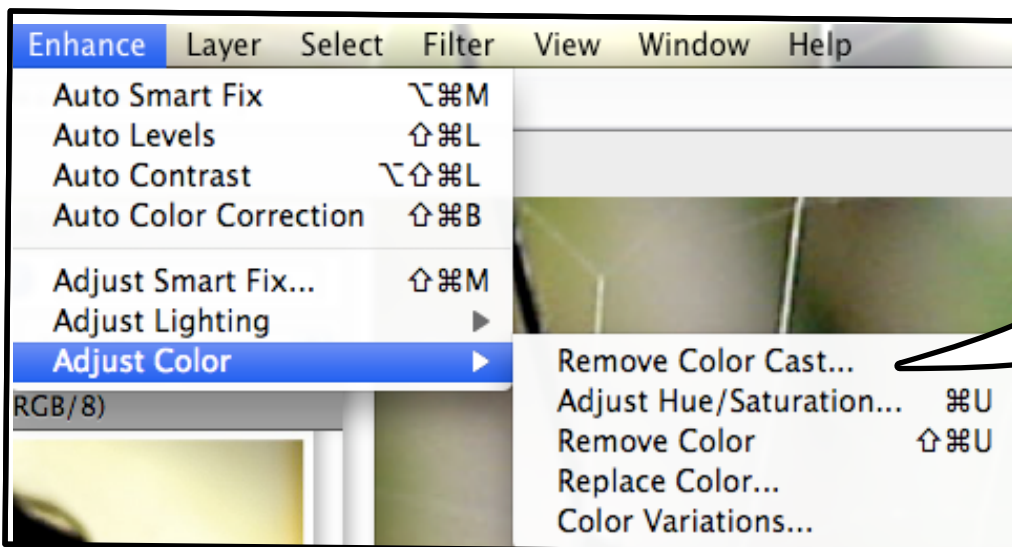


USE THIS MENU TO ROTATE AND FLIP THE IMAGE OR THE LAYER THAT YOU ARE WORKING WITH

CHANGE THE SHAPE OF SELECTED AREAS



USE THIS MENU ITEM TO RESIZE SELECTIONS SO THAT ONE LAYER CAN MATCH ANOTHER IN SIZE OR AREA



CHANGE THE COLOUR OF YOUR IMAGE. MAKE IT LOOK BLACK AND WHITE. MAKE IT LOOK A PARTICULAR SHADE OF COLOUR

LAYERS...

LAYERS ALLOW YOU TO COPY AND PASTE DIFFERENT IMAGES AND SELECTIONS FROM IMAGES ON TO YOUR ORIGINAL IMAGE

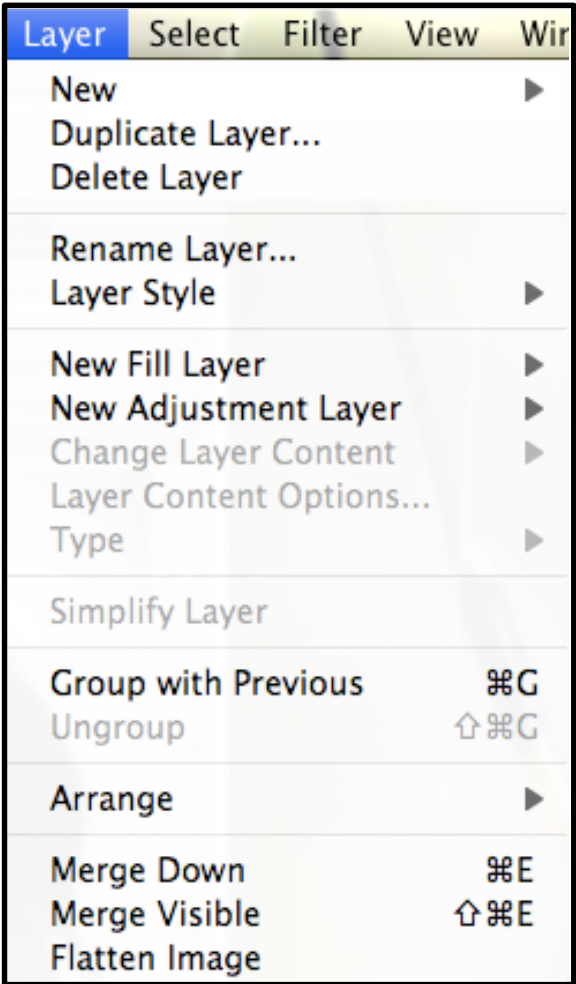
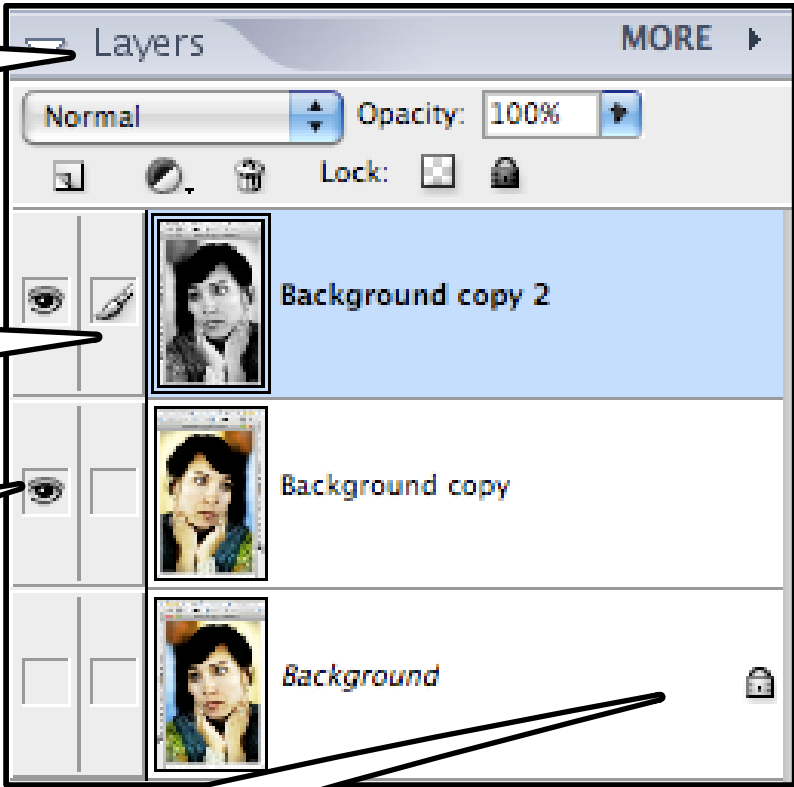
THIS IS THE TOP LAYER AND IT IS BEING WORKED ON BECAUSE THE PAINT BRUSH IS SHOWN

THE EYE MEANS THAT THE LAYER IS NOT HIDDEN BUT VISIBLE

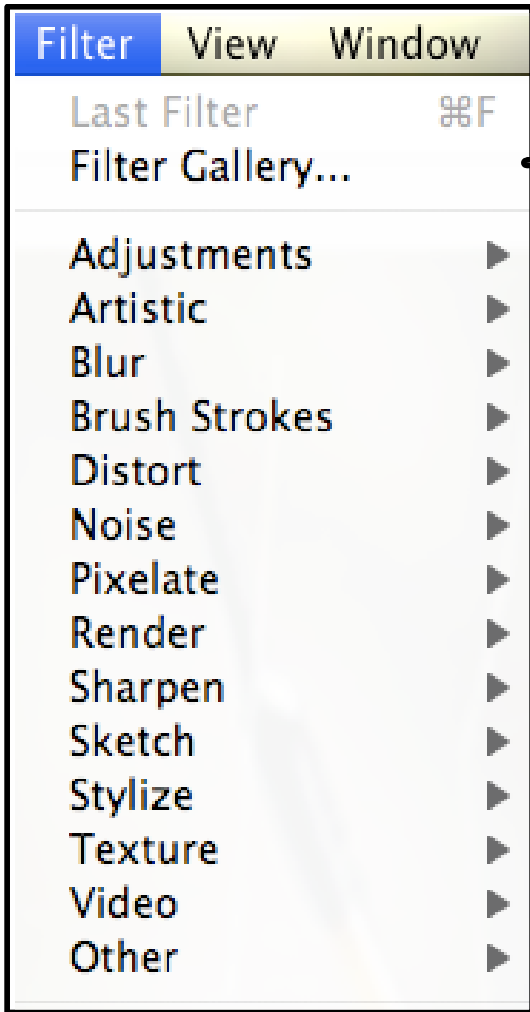
THIS IS THE BACKGROUND AND IT IS LOCKED

YOU CAN CHANGE THE LOOK AND FEEL OF DIFFERENT LAYERS WITH LAYER STYLE

WHEN YOU HAVE FINISHED ALL YOUR WORK WITH THE LAYERS YOU MAY LIKE TO **FLATTEN** THE IMAGE AND REMOVE THE LAYERS



FILTERS...



YOU CAN USE **FILTERS** TO CHANGE YOUR IMAGE IN MANY WAYS...

TO FILTER JUST PART OF AN IMAGE SELECT THE PART OF THE IMAGE THAT YOU WISH TO CHANGE AND THEN USE THE FILTER TOOL

ALWAYS SAVE YOUR WORK!!!

BASIC STEPS...

